

## **BID SOLICITATION NOTICE**

TO RECEIVE A BID PACKAGE, BIDDER MAY EITHER DOWNLOAD THE BID FROM THE AUTHORITY'S WEBSITE AT <http://www.state.nj.us/turnpike/purchasing.html> OR REQUEST A BID BY COMPLETING THIS FORM AND FAXING IT TO THE NUMBER STATED BELOW FOR RECORD KEEPING PURPOSES. WE REQUEST THAT THE BIDDER COMPLETE THIS FORM AND RETURN TO US, EVEN WHEN BIDDER IS DOWNLOADING THE BID. THIS IS THE ONLY NOTICE OF BIDDING FOR THE FOLLOWING GOODS / SERVICES YOU WILL RECEIVE.

### **THE NEW JERSEY TURNPIKE AUTHORITY PROCUREMENT AND MATERIALS MANAGEMENT DEPARTMENT**

P.O. Box 5042  
581 Main Street  
Woodbridge, New Jersey 07095-5042  
Tel. - 732-750-5300  
Fax - 732-750-5399

### **INVITATION TO BID**

TITLE: **TRAFFIC SIGN STANDS**

BID NO: **RM-94045**

DUE DATE: **8/9/2012**

TIME: **11:00 AM**

**SUBMIT BIDS BEFORE THE DUE DATE AND TIME TO THE ABOVE ADDRESS**

BIDDER INFORMATION (PLEASE PRINT)

---

NAME OF BIDDING ENTITY

---

ADDRESS

---

CITY, STATE AND ZIP CODE

---

E-MAIL ADDRESS

---

REPRESENTATIVE TO CONTACT-NAME & TITLE

---

TELEPHONE NO.

---

FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

---

FAX NO

☐ **WE HAVE DOWNLOADED THE BID FROM THE AUTHORITY WEBSITE**

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NAME OF BIDDING ENTITY

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ADDRESS

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E-MAIL ADDRESS

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REPRESENTATIVE TO CONTACT-NAME & TITLE

\_\_\_\_\_  
TELEPHONE NO.

\_\_\_\_\_  
FEDERAL TAX I.D. NO. or TAXPAYER I.D. NO.

\_\_\_\_\_  
FAX NO.

\_\_\_\_\_  
BUSINESS CORPORATION \_\_\_\_\_ PARTNERSHIP \_\_\_\_\_ INDIVIDUAL

\_\_\_\_\_  
OTHER (SPECIFY): \_\_\_\_\_

### **BIDDER GUIDELINES/CHECKLIST**

PURSUANT TO N.J.S.A. 27:23-6.1 AND N.J.A.C. 19:9-2.1 et seq. BID PROPOSALS WHICH FAIL TO CONFORM TO THE FOLLOWING REQUIREMENTS MAY BE REJECTED:

1. Bid proposals must be received at or before the public opening time stated on the cover page at the following place: New Jersey Turnpike Authority, Administration Building, 581 Main Street, Woodbridge, New Jersey 07095. Telephone or Facsimile proposals will not be accepted. The accompanying self-addressed envelope should contain or be attached to the bid proposal.
2. The bid proposal must include all price information. Proposal prices shall include delivery of all items F.O.B. destination or as otherwise provided. Price quotes must be firm through issuance of contract.
3. All bid proposal prices must be typed or written in ink. Quote the specified unit of measure. If bidding an alternate, provide detailed specifications.
4. All corrections, white-outs, erasures, re-striking of type, or other forms of alteration or the appearance of alteration, to unit and/or total prices must be initialed in ink by the bidder.
5. The bidder must attend the mandatory site inspection at the following date(s) and time(s) if applicable:
6. **See the Authority's Instructions to Bidders for a complete list of the Authority's standard contract Terms and Conditions, as well as REQUIRED FORMS that must be included with the bid proposal or the bid will be rejected. (SEE ATTACHED)**

#### **Have you included the following documents?**

- (a) State of New Jersey Division of Revenue Business Registration Certificate(s)
  - (b) Certification of Registration with the Secretary of State (only if a foreign (non-NJ) corporation)
  - (c) Acknowledgement of Requirement for Disclosure of Political Contributions (ELEC)
  - (d) Public Works Contractor Registration Certificate(s) (if applicable)
  - (e) Affirmative Action Information Sheet with Certificate or Form AA302
  - (f) Signed Mandatory Equal Employment Opportunity Language
  - (g) SBE/WBE/MBE Certificates and Form
  - (h) Vendor Disclosure Form (EO129 - Location of Services)
  - (i) Notice of Set-Off for State Tax (P.L. 1999, c.159)
  - (j) Insurance Requirement
7. **This Request for Bids requires the following Mandatory Documents or the bid will be rejected:**
- Stockholder/Partnership Disclosure Statement
8. Bidder must sign the Bid

**REQUEST FOR BIDS**  
**THIS IS NOT AN ORDER**

**DATE OF REQUEST: 7/24/2012**

Sealed Bids for Requisition **RM-94045** will be received at the New Jersey Turnpike Authority Administrative Offices, 581 Main St., Woodbridge, New Jersey, as stated on the cover page at which time and place said proposal will be publicly opened and read. Bidders mailing Bids should allow for their normal mail delivery time to ensure timely receipt of their Public Bids. Please be advised that using overnight / next-day delivery service does not guarantee overnight/next-day deliveries to our location. The Authority will not be responsible for any bid not being received by the required date and time.

**INTENTION**

It is the intention of the Authority to issue a Price Agreement for **Traffic Sign Stands**. Items purchased under this Agreement will be delivered as directed by the Authority. The term of the contract shall be for one year with the option to extend for two additional one-year terms at the Authority's discretion and Vendor's concurrence. Please contact Regina Parker with any questions regarding this procurement contract at 732-750-5300 X 8633.

**BID SHEET INSTRUCTIONS**

Prospective Bidders should follow all instructions in this Request for Bids and in the standard Instructions to Bidders issued by the Authority, and any other documents issued by the Authority in connection with this Request for Bids (collectively, "Bid Documents"). Prospective Bidders must examine the Bid Documents carefully before bidding and must ask the Director of Purchasing in writing for any interpretation or correction of any apparent ambiguity, inconsistency or apparent error therein. Any written request for interpretation or correction shall be directed to the Director of Purchasing. Written requests can be submitted by FAX at 732-750-5399. If necessary, an interpretation or correction shall be issued by the Director of Purchasing as an Addendum and FAXED to prospective Bidders who have obtained the Bid Documents. Upon the issuing of an Addendum, the content of the Addendum shall become part of the Bid Documents. **Requests for interpretation or correction shall be considered only if received at least 5 business days prior to the bid opening date.**

Only written interpretations or corrections issued by the Director of Purchasing by Addendum shall be binding.

The submission of the Bid is conclusive evidence that the Bidder is fully aware of the conditions, requirements, and details as stated in the Bid Documents. If the Bidder, prior to submitting its Bid, fails to notify the Director of Purchasing of the existence of an ambiguity, inconsistency in the Bid Documents, a Bid will conclusively be presumed to have been based upon the interpretation of such ambiguity or inconsistency.

All erasures, interpolations or other physical changes on the Bid form shall be signed or initialed by the bidder. Bids containing any conditions, omissions, erasures, alterations, or items not called for in this Request for Bids, or irregularities of any kind, may be rejected by the Authority, in its sole discretion, as being incomplete. The bidders shall not attach conditions, limitations or provisos to their Bid, except in cases where "Exceptions" are permitted.

**The Authority will accept Approved Equivalent items on this bid.** If a bidder is basing the proposal on items other than what is specified, and wishes the items he proposes to be considered as an "Approved Equivalent," the Bidder shall enter a price on the bid sheet then submit on the Exception Sheet in the exact format of the line item on the Request for Bids contained herein, the item number, an item description, including manufacturers name, model number, and packaging quantities of those Items which the Bidder proposes to substitute.

**Bidders must supply a price for every item listed. Bids not having a price for every item may be rejected.**  
**The bid will be awarded to the vendor who supplies the lowest total cost for ALL items as listed in the bid.**

Bidders must quote only one price per line item. If a bidder quotes multiple prices per line item, the bid may be rejected.

The Authority will purchase amounts of any given item as needed, at the sole discretion of the Authority and shall not be bound by any quantities listed. The Authority reserves the right to make reasonable increases to line item quantities. All items are to be bid FOB Destination. All shipping, handling, and other costs should be considered in the bid price.

**Delivery Locations are as follows:**

**Location: (1)**

14 Port Street Newark NJ 07114

**Location: (2)**

Hwy 33 & Exit 8 Hightstown NJ 08520

**Location: (3)**

200Mt. Laurel Rd Mt. Laurel NJ 08520

**Location: (4)**

Mile Post 116 Crawford's Corner Rd Holmdel NJ 07733

**PLEASE REFER TO THE DRAWING OF TP -23 ENCLOSED FOR ADDITIONAL INFORMATION**

**REQUEST FOR BIDS**  
**MATERIAL AND SERVICE DESCRIPTION**

ITEM	QUAN.	UNIT OF MEAS.	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1.	100	Each	SADDLE-MEDIAN BARRIER NO-4,/98 NJ TURNPIKE INV.# 107314 <b><u>REFER TO DRAWING TP 23</u></b> <b><u>OR APPROVED EQUIVALENT</u></b>	\$	\$
2.	85	Each	STAND –ALUM SIGN, TYPE 3 REV 6/88 NJ TURNPIKE INV.# 107306 <b><u>REFER TO DRAWING TP 23</u></b> <b><u>OR APPROVED EQUIVALENT</u></b>	\$	\$
3.	120	Each	SUPPORT-ALUM SIGN, GUARDRAIL, F/TP 23 NJ TURNPIKE INV.# 107307 <b><u>REFER TO DRAWING TP 23</u></b> <b><u>OR APPROVED EQUIVALENT</u></b>	\$	\$
4.	350	Each	STAND –TRAF WINDMASTER, MODEL 4860K NJ TURNPIKE INV.# 107113 <b><u>OR APPROVED EQUIVALENT</u></b>	\$	\$
5.	145	Each	BOLTS-LEVEL, SADDLE, W/O 7/8" SEAT NJ TURNPIKE INV.# 107289 <b><u>OR APPROVED EQUIVALENT</u></b>	\$	\$
6.	220	Each	SEATS-SWIVEL HEAD,7/8" NJ TURNPIKE INV.# 107290 <b><u>REFER TO DRAWING TP 23</u></b>	\$	\$

TOTAL AMOUNT BID 1 THROUGH 6 \$ \_\_\_\_\_

CONTRACT WILL BE AWARDED TO THE BIDDER WITH THE LOWEST TOTAL AMOUNT BID (LINES 1-6)

**ANY INQUIRIES CONCERNING THIS BID MUST BE SENT VIA FAX NO LATER THAN FIVE (5)**  
**BUSINESS DAYS BEFORE BID OPENING**

DELIVERY DATE \_\_\_\_\_, to sites as specified in the bid specifications.  
Discount Terms Based On Net 30 Days Only.

NEW JERSEY TURNPIKE AUTHORITY

\_\_\_\_\_  
**AUTHORIZED SIGNATURE**

\_\_\_\_\_  
Name of Company and / Authorized Signature of Bidder

## **SIGNATURE PAGE**

**ADDENDA / INQUIRIES:** COMPLETE (if applicable) BEFORE SUBMITTING BID:

Receipt of Addendum / Inquiries # \_\_\_\_\_ dated \_\_\_\_\_ is  
hereby acknowledged.

Receipt of Addendum / Inquiries # \_\_\_\_\_ dated \_\_\_\_\_ is  
hereby acknowledged.

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**CHECK BOX IF NO ADDENDA/INQUIRY ISSUED**

(All Addenda / Inquiries must be acknowledged as indicated above.)

**BID IRREVOCABLE:** This offer shall be irrevocable for ninety (90) working days after the date on which the Authority publicly opens this bid except in those instances where an unsuccessful bidder has filed a Protest pursuant to N.J.A.C. 19:9-2.12. Upon notification of a Protest, Bidders are required to hold their prices for an additional 90 days. All bidders will be notified in writing of the action taken by the Authority.

**OFFER/CERTIFICATION:** The undersigned offers and agrees to furnish to the New Jersey Turnpike Authority the services and/or materials in compliance with all terms, conditions, specifications and addenda of the RFB, Bid Documents, and resulting contract. The undersigned further certifies understanding and compliance with the requirements of the standard terms and conditions as stated in the Instructions to Bidders included with the Bid Documents. The undersigned certifies that he or she executes this bid with full authority so to do; and that all statements contained in this bid and in this certification are true and correct, and made with full knowledge that the Authority relies upon the truth of the statements contained herein and in any statements requested by the Authority showing evidence of qualifications in awarding the contract.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Bidding Entity: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax: \_\_\_\_\_

Date: # \_\_\_\_\_

NEW JERSEY TURNPIKE AUTHORITY

**NO RESPONSE BID SURVEY**

**BID REQUISITION NUMBER: RM-94045**

**PROPOSAL TITLE: Traffic Sign Stands**

If you do not choose to respond to this Bid, please complete the form below:

Name of Company\_\_\_\_\_

Reason you did not respond (Check all that apply)

- \_\_\_\_\_ Cannot supply product or service
- \_\_\_\_\_ Cannot meet technical specifications
- \_\_\_\_\_ Cannot meet delivery specifications
- \_\_\_\_\_ Cannot meet legal requirements  
(i.e. bid/performance/security/insurance, etc.)
- \_\_\_\_\_ Cannot provide a competitive price at this time
- \_\_\_\_\_ Interested in receiving specifications for informational purposes only.
- \_\_\_\_\_ Insufficient lead time to respond
- \_\_\_\_\_ Other:(please be specific)

Do you wish to remain on our mailing list?

\_\_\_\_\_Yes      \_\_\_\_\_No

Additional comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed :(optional)\_\_\_\_\_

Company:\_\_\_\_\_



[illegible]

Date\_\_\_\_\_